

Search the My Account Content

Rep partner information under My Account is now available when you perform a search on Greenheck.com. For example, searching for “Lead Time” will return the lead times PDF as well as the lead times page. Remember, you **must be logged in** to have the rep information returned in your search results.

The screenshot shows the Greenheck website search results for the query "lead time". The page features the Greenheck logo and navigation menu at the top. The search results are displayed in a list format, with the top result being "US Lead Times" from "Lead Times | Greenheck". The page also includes a "Narrow Results" section on the left and a "Sort By" dropdown set to "Best Match".

My Orders – Save Preferences

You can now save the **# of entries per page** and **filter by** selections as your default view.

Interested in only seeing the orders you placed when you log in? Choose the Filter By “Sales Person” option, select your name from the drop down, and click “Save Preferences.”

To change your preferences, simply change the filter by and/or # of entries per page selections and click “Save Preferences” again.

The screenshot shows the "MY ORDERS" page in the My Account section. The page includes a search bar and a "Filter By" dropdown menu set to "Sales Person". The "Date Range" is set to "03/15/2020 - 06/13/2020". The "Show" dropdown is set to "25 entries". The "Filter By" dropdown is set to "Sales Person" and the "Please Select" dropdown is set to "Please Select". The "Apply" button is highlighted. The "REFINE BY" search bar is also visible.