

TO: Greenheck Business Partners
 FROM: Sue Wirkus, Customer Care Manager
 DATE: October 18, 2021
 SUBJECT: Thanksgiving Holiday



Holiday Schedule

Greenheck office and manufacturing plants will be closed for business on **November 25 and 26** in observation of the Thanksgiving holiday. Any Quick Build orders needing to ship prior to Thanksgiving should be entered as follows:

Program Type	Entry date to Greenheck before 1 pm CST	Last date for program orders to ship
25-day QB	Oct. 20, 2021	Nov. 24, 2021
20-day QB	Oct. 27, 2021	Nov. 24, 2021
15-day QB	Nov. 3, 2021	Nov. 24, 2021
10-day QB	Nov.10, 2021	Nov. 24, 2021
5-day QB	Nov.17, 2021	Nov. 24, 2021
3-day QB	Nov.19, 2021	Nov. 24, 2021
1-day QB	Nov. 23, 2021	Nov. 24, 2021

Program Type	Entry date to Greenheck before 5 pm CST	Last date for program orders to ship
In Stock Parts	Nov. 24, 2021	Nov. 24, 2021

Program Type	Entry date to Greenheck before 2 pm CST	Last date for program orders to ship
QD	Nov. 24, 2021	Nov. 24, 2021

Please make note of our current product lead times to determine when you need product to ship prior to the shutdown.

Thank you for your patience and consideration.