

Sales & Marketing Bulletin



Bulletin: 26-22

TO: Greenheck Business Partners
 FROM: Sue Wirkus
 Manager, Customer Care Team
 DATE: May 23, 2022
 SUBJECT: Order Acknowledgements



In an effort to provide order confirmation on the majority of orders, effective May 23rd we will be sending order acknowledgements on all orders except for QD and Parts. This means you will also have the capability to print an acknowledgment from My Account > Order Management should you misplace the original copy that was sent.

You will also notice some small enhancements to the formatting of the order acknowledgement document. We've included the reconsignment address if applicable and the program type, just to name a few.

8658319(1) CANA - 606 LAKE AVE LAKE WORTH FL (23-75097) 23029621011 UNIQUE AIR CONDITIONING COMPLETE 02/18/2022										
Entered Date:	Plant	Line Item	Model	Description	Ordered Qty.	Delivery Qty.	Mark	Tag	Shipment Details	Options:
12/29/2021	WI Mfg Fac 11 Mosinee (DMPR)	10	BD100-12X12	DMPRLBD100-12X12	1,000	1.0	BDD for EF-2	BDD for EF-2	84168202	View Customer PO
Program Type:	WI Mfg Fac 18 Schof (CLNG FAN)	30	SP-880-QD	SP-880-QD	1,000	1.0	EF-1	EF-1	84168202	Acknowledgement
	WI National Distrib Ctr Schof	40	WC-6	CAP,WALL,6,LEFT SIDE	1,000	1.0	EF-1	EF-1	84168202	Release Summary
Addresses:	WI Mfg Fac 2 Schof (PRV)	60	GB-100-4-1-19-X	GB-101 CENTR ROOF EXH FAN	1,000	1.0	EF-2	EF-2	84168202	Watch Settings
+ Ship-To Party										Watch This Order
+ Sold-To Party										Set Watch By Email
+ Contact Person										
+ Bill-To Party										

If you have any questions, please contact your customer care team.