

## Intelli-Hood Start-Up Confirmation

TO: \_\_\_\_\_ FAX: \_\_\_\_\_

FROM: Steve Ferguson \_\_\_\_\_ DATE: 10/11/2005 \_\_\_\_\_

JOB NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

**SCHEDULED DATE FOR START-UP:** \_\_\_\_\_ *(Ideally 1-2 weeks before turnover)*

To ensure the Intelli-Hood is ready for start-up on the above scheduled date, please verify that the following items are completed: *(Please call Melink Customer Service at 877-477-4190 with any questions).*

- ? Permanent power and gas to building are turned on.  YES  NO
- ? Melink I/O Processor has 115 VAC shunt trip circuit wired to input, and output is wired to hood lights.  YES  NO
- ? Electronic Motor Starters (VFDs) have 208/3 VAC (460/3 if applicable) wired to their inputs, and the outputs are wired in separate conduit to each fan motor..  YES  NO
- ? All Sensor Cables are installed between hood sensors and Melink I/O Processor  YES  NO
- ? Control Cables (6 cond, 20 ga min.) are installed between Melink I/O Processor and RTU or MUA units per the mechanical plans.  YES  NO
- ? If there is an MUA unit with heating capability, a separate 115 VAC circuit is wired to the controls for power (and not tapped off the existing motor circuit).  YES  NO
- ? All exhaust and MUA fans are installed and operating.  YES  NO
- ? VFD for MUA unit (and any other unit that requires fire suppression shut down) should have normally closed fire switch wired between terminal 1 & 4 in VFD.  YES  NO

**THE SUPERINTENDENT MUST SIGN AND FAX THIS COMPLETED CHECKLIST TO MELINK AT (513) 527-7023 ONCE THE MECHANICAL AND ELECTRICAL CONTRACTOR CONFIRM THAT THE INTELLI-HOOD IS 100% READY.**

**Superintendent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*NOTE: This must be faxed to Melink at least 7 days before the scheduled start-up to prevent a \$450 surcharge for insufficient notice. The mechanical and electrical contractors must be on site the day of the start-up to correct any problems as standard Melink start-up only covers one site visit. There could be a \$950 surcharge if the above items are not ready and a second visit must be made.*