

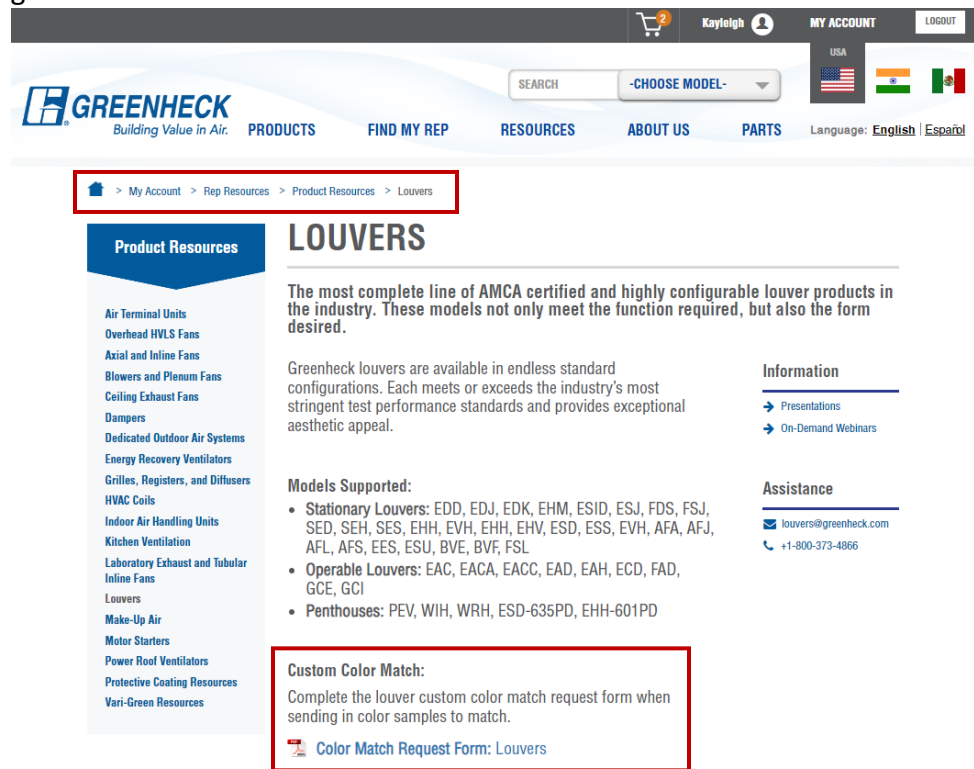
Louver Custom Color Match Process

Most louver models can be provided with a custom color (there are some model exceptions). In addition, only certain coating types allow for custom colors (example: we do not provide custom colors on anodized finishes). **If you are aware that a custom color is needed on your louver job, it is advised to start the custom color match process as soon as possible as it can turn into a lengthy process. A color approval must be received prior to any louver jobs being scheduled with a custom color.**

Louver Paint Contact: louver.paint@greenheck.com

Step 1: Complete Custom Color Match Form

1. Complete the [Louver Custom Color Match Request Form](#)
 - a. The form can be found by click on the link above or on your “My Account” within All Things Greenheck



The screenshot shows the Greenheck website interface. At the top, there is a navigation bar with the Greenheck logo, a search bar, and a dropdown menu for '-CHOOSE MODEL-'. Below the navigation bar, there are several tabs: PRODUCTS, FIND MY REP, RESOURCES, ABOUT US, and PARTS. The main content area is titled 'LOUVERS' and features a sidebar with 'Product Resources' including categories like Air Terminal Units, Overhead HVLS Fans, Axial and Inline Fans, Blowers and Plenum Fans, Ceiling Exhaust Fans, Dampers, Dedicated Outdoor Air Systems, Energy Recovery Ventilators, Grilles, Registers, and Diffusers, HVAC Coils, Indoor Air Handling Units, Kitchen Ventilation, Laboratory Exhaust and Tubular Inline Fans, Louvers, Make-Up Air, Motor Starters, Power Roof Ventilators, Protective Coating Resources, and Vari-Green Resources. The main content area includes a description of the louvers, a list of supported models, and an 'Information' section with links to presentations and webinars. A red box highlights the breadcrumb navigation: > My Account > Rep Resources > Product Resources > Louvers. Another red box highlights the 'Custom Color Match' section, which states: 'Complete the louver custom color match request form when sending in color samples to match.' and includes a link to 'Color Match Request Form: Louvers'.

- b. Complete form with all information available. Some fields may not be available when filling out the form like Sales Order No., Order Lead Time, or Louver Model.
 - c. Indicate where the matched color chips should be sent.
2. Once form is complete, send the **completed form and a physical sample of the color that needs to be matched** (note: we cannot match off RGB/CMYK codes or any online images) to:
 - a. Louver Color Assistant
525 Western Road
Schofield, WI 54476

Step 2: Greenheck Receives Custom Color Match Form & Sample

1. Our Louver Color Assistant will receive the custom color match request form and the physical sample.
 - a. If there are any questions at this point, Greenheck will reach out to you.
2. The color sample is sent to our vendor for matching.
 - a. *Note: The duration of this step in the process can be lengthy depending upon our vendors capacity.*
3. Once matched by our vendor, we will receive samples of the matched color and the color code.

Step 3: Color Chips Sent for Approval

1. We will send the matched color chips to the specified address that was identified on the Louver Custom Color Match Request form.
 - a. We will send:
 - i. Matched Color Chip Samples
 - ii. Matched Color Code
 - iii. Approval form
2. Once received and if approved, the approval form must be completed, scanned, and sent to louver.paint@greeheck.com
 - a. ***Note: Color approval must be received prior to any jobs being scheduled with a custom color.***

Step 4: Entering Color Code in CAPS

1. Once the color has been approved and you are ready to order, the color code that was provided with the matched color chips must be input in CAPS.
2. Select Match Color Chip for the Finish Color and enter the Color Name and Color Code provided.

FINISH			
Finish Type	Coating Performance	Coating Type	Finish Color
Painted	AAMA 2604	Acroflur (50% Kynar)	Match Color Chip
Finish Warranty	Color Name		In-House Blendable
5 Yrs (Standard)	Color Code		Yes

3. The form sent along with the matched color chips will identify if the color is an In-House Blend or Non-In-House Blend (NIHB) (there is a question within the Finish accordion for In-House Blendable).
 - a. *Note: CFT codes (Crystal Finishing) will be in-house blend. All color codes that are not Crystal Finishing samples will be NIHB (examples include AKZO, IFS or other paint providers).*

Other Considerations

- Colors Greenheck has previously matched:
 - Greenheck has matched various colors with our vendor in the past. You may check with louver.paint@greenheck.com to see if the color you are trying to match has been previously matched. You will need the manufacturer of the color and name/code (*example: Sherwin Williams, Drift of Mist, SW 9166*).
 - If we have previously matched the color requested, we can send out color chips of the previous match for approval. We still will have to request color samples of the color match from our vendor – this process typically is shorter than a brand-new color match). The approval process remains unchanged.
- Associated Costs with Custom Color Matches:
 - When Match Color Chip is selected within CAPS, the associated cost of having a color matched will be accounted for within the sales bill for the finish.
 - If the matched color is a non-in-house blend, there is additional costs associated which need to be added via an SDR.
- *Examples* of physical color samples...
 - We can match:
 - Color swatch samples
 - Building materials
 - We accept *almost anything* as long as it is larger than 1" x 1"
 - We cannot match:
 - RGB/CMYK color codes
 - Colors from online color charts